

ORD 6617-68

8 October 1968

MEMORANDUM FOR : All Division Chiefs

SUBJECT : Briefing by TSD Personnel

1. During the past several months ORD and TSD have been coordinating their various research and development efforts in the interest of a better understanding of the responsibilities of each organization. The latest development in this effort is a briefing on the 14th and 15th of October by TSD Personnel. This briefing will include the organizational structure and mission and functions for which they have been given responsibility.

2. Attached is a list of personnel who will attend the briefings on the 14th and the 15th. Please note that on the 15th the group was divided into two sections. This is necessary in order to accommodate ORD personnel in the small area involved in Tuesday's portion of the briefing.

3. Details on transportation are being worked out. This information will be provided as soon as the arrangements are firm. Since all ORD personnel who have indicated an interest in this briefing will not be able to attend this time, an additional briefing is being planned for these people at a later date. TSD has agreed to this and these arrangements also are being confirmed.

4. Copies of the agenda for each day are also attached. Please see that the personnel in your Division who are indicated to attend receive copies of this agenda.



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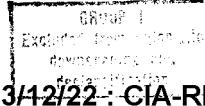


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Executive Officer
Office of Research and Development

Attachments (2)

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Next 1 Page(s) In Document Exempt

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